



## Service, Science, Sustainability

Under the leadership of the Commissioner of Public Lands, our work at the Department of Natural Resources (DNR) is done with the public's interest in mind, which means transparency and public knowledge. Our decisions are guided by sound science as we manage state trust lands, native ecosystems and natural resources. We support the vision of a sustainable future by protecting and managing the natural resources so future generations will have them.

DNR manages over 5 million acres of state-owned land that includes forest, range, commercial, agricultural and aquatic lands. We generate revenue that supports public schools, state institutions and county services. But managing lands is only half of our story. We also protect other public resources such as fish, wildlife, water, and provide public access to outdoor recreation. Two of our largest and most important state-wide resource protection responsibilities are fire prevention and suppression, and overseeing forest practices.

The DNR operates with a biennial budget of approximately \$400 million and has over 1300 employees.

We have some of the most talented people in the industry. We honor diversity in the workplace and support one another with respect and trust. We invite you to learn more about our culture, our careers, and why some of the top forestry and natural science professionals have joined Washington DNR by visiting our [DNR website](#).

## INTERNAL ONLY RECRUITMENT

### Executive Policy Advisor Puget Sound Partnership

**Exempt Position**  
**Recruitment #2009-6-6801**

**SALARY RANGE:** \$5,280 – \$6,083 per month  
**LOCATION:** Olympia, WA  
**CLOSES:** Open until filled; Review will be ongoing

#### **POSITION PROFILE:**

The incumbent will serve as the agency liaison to the Puget Sound Partnership (PSP). In this key role the successful candidate will work with and assist the Commissioner of Public Lands and the Deputy Supervisor for Aquatics and Agency Resources to accomplish the following:

- Develop and implement an agency strategy to guide integration of the PSP Action Agenda into DNR's everyday business;
- Develop and maintain a collaborative relationship with PSP staff, local-state-federal-tribal governments, and the private sector that facilitates the implementation of the PSP's Action Agenda as well as related DNR programs and initiatives; and
- Bring leadership and innovation, as needed, to all levels of the agency, resulting in a unified direction with regard to PSP Action Agenda.
- Analyze and assess policy gaps; develop policy approaches related to agency direction for PSP.
- As needed write, justify, advocate, and support agency request legislation related to PSP/DNR direction.

#### **PREFERRED QUALIFICATIONS:**

- Bachelor's degree in any environmental or natural resource field, or public administration/policy; (advanced degree desirable)
- General public policy experience;
- Natural Resource or land management experience preferred;
- Experience working with political leaders;
- Knowledge of the Puget Sound Partnership Action Agenda;
- Ability to provide leadership internally and externally and to lead organizational change;
- Ability to assist other leaders in achieving PSP vision through everyday work;
- Ability to communicate through the regional management structure to achieve on the ground, local results toward the PSP Action Agenda;
- Excellent verbal, nonverbal, and written communication and

## EMPLOYEE BENEFITS

The state of Washington offers a comprehensive benefits package including:

- [Medical](#), [dental](#), [life](#) and [long-term disability](#) insurance.
- Optional [long-term care](#), and [auto/home](#) insurance.
- Optional [medical flexible spending account](#).
- Vacation, sick, military, and civil leave.
- Eleven paid holidays per year.
- A state [retirement plan](#).
- Optional credit unions and savings bonds.

Optional [Deferred Compensation](#) and [Dependent Care Assistance](#) programs

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This announcement is published by the Washington State Department of Natural Resources (DNR). The DNR is an equal opportunity employer. Women, racial, and ethnic minorities, persons of disability, and disabled and Vietnam-era veterans are encouraged to apply. Persons with a disability who need assistance during the screening process, or those needing this announcement in an alternative format may contact DNR's ADA Coordinator at (360) 902-1150. DNR may be contacted using the Washington State Telecommunications Relay Service (TTY) by dialing 711.

listening skills as demonstrated by the ability to resolve conflicts, receive and convey ideas, thoughts and information, write effectively, and communicate persuasively at all levels of the organization and externally.

- Ability to develop, maintain, and strengthen partnerships and work cooperatively with others, inside and outside the organization;
- Ability to work as part of a team to develop and achieve department and project goals related to PSP Action Agenda;

## WHO MAY APPLY

This recruitment is open to [DNR employees](#) that meet the required qualifications for this position.

## APPLICATION PROCESS

To be considered for this position, please submit:

- A letter of interest describing how your experience and qualifications relate to the position profile, required and desired position qualifications, and special position requirements. Please indicate in your letter of interest how you learned of this opportunity.
- A completed Resume
- An online **voluntary** [Applicant Profile Questionnaire](#). *(This form is not required and is submitted online. Please do **not** print out and send in with application materials).*

The first screening will be based on information contained in your candidate materials.

Submit all materials by the closing date to:

### Electronic method preferred

[dnrrecruiting@dnr.wa.gov](mailto:dnrrecruiting@dnr.wa.gov)

### OR other method

Debra Chamberlin  
Department of Natural  
Resources  
PO BOX 47033  
Olympia, WA 98504-7033

**NOTE:** Please indicate “**Executive Policy Advisor Recruitment #2009-6-6801**” in the subject line of your e-mail.

By submitting the application materials you are indicating that all information is true and correct to the best of your knowledge. You understand that the state may verify information and that untruthful or misleading information is cause for removal from applicant pool or dismissal if employed.

Questions? Please contact Debra Chamberlin, HR Consultant at 360-902-1228 or Roberta Searles, HR Consultant at 360-902-1350 or e-mail us at [DNRrecruiting@dnr.wa.gov](mailto:DNRrecruiting@dnr.wa.gov).